



# FERPA

(Federal Educational Rights and Privacy Act)

## Release of Information Consent Form

**What is the purpose of this form?**

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. Written consent of a student is required before a third party can access a student's records or conclude business transactions for that student.

I, \_\_\_\_\_, give permission to Lourdes University to disclose information concerning my educational records, and may also choose to allow educational business transactions to be completed in my place, by the following:

\_\_\_\_\_  
Please Print Authorized Person and Relationship to Student or Organization Name

Access to Records Only     May Complete Transactions

\_\_\_\_\_  
Please Print Authorized Person and Relationship to Student or Organization Name

Access to Records Only     May Complete Transactions

I understand the permission granted above continues during the student's education at Lourdes University, unless I revoke permission by submitting a written request to Lourdes University.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please print your name

\_\_\_\_\_  
Student ID #