



## **2019-2020 Verification Worksheet - Independent**

**Your FAFSA has been selected for a review process called “Verification.”**

### **What is Verification?**

Verification is a process to confirm the information you provided on the FAFSA. Normally the U. S. Department of Education selects those FAFSAs the school must verify. The school may also select files to be verified.

### **Can I still receive aid?**

You cannot receive aid until Verification is completed. Your financial aid may change with verification.

### **What must I do to complete Verification?**

You must complete this Verification Worksheet and submit all requested information to Lourdes Financial Aid Office (FAO). All forms and documentation must be received at the same time, as one package, at the FAO. Incomplete packages cannot be reviewed and will be returned.



## 2019-2020 Verification Worksheet - Independent

Your FAFSA has been selected by the U.S. Department of Education for a review process called "Verification." **Verification must be completed before your financial aid can be finalized and before any aid will be credited to your student account.** If there are differences between your FAFSA and this information, we will update your FAFSA, recalculate your aid eligibility, and notify you of the revision

**INSTRUCTIONS:** All supporting documents must be included with this form. Incomplete form/documentation cannot be accepted and will be returned. Verification cannot be completed until all requested documents are received and reviewed. Your aid cannot be processed until verification is completed. Please complete ALL sections of this worksheet, attach ALL requested documentation, sign and return to Lourdes Financial Aid Office (FAO).

### Step 1 – Student Information

Student's Last Name	First Name	Middle Initial	
Student Home Address	Lourdes Student ID#		
City,	State,	ZIP	Phone number (include area code)

### Step 2 – High School Completion Status

Provide **one** of the following documents that indicate the student's high school completion status when the student will begin college in 2019-2020:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If the student is unable to obtain the documentation listed above, he or she must contact the financial aid office.

**Step 3 – Identity and Statement of Educational Purpose (To Be Signed at the Institution)**

The student must appear in person at Lourdes University to verify his or her identity by presenting valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student’s ID.

**In addition, the student must sign, in the presence of the institutional official, the following:**



**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this  
(Print Student’s Name)

Statement of Educational Purpose and that the federal student financial assistance

I may receive will only be used for educational purposes and to pay the cost of attending  
Lourdes University for 2019-2020.

\_\_\_\_\_  
(Student’s Signature) (Date)

\_\_\_\_\_  
(Student’s ID Number)

**Step 4 – Certifications and Signatures**

*By signing this form, I affirm that all information on this form and any attachments are complete and accurate to the best of my knowledge. If requested, I agree to provide documentation to support the information I have provided on this form. I understand that if I purposely give false or misleading information on this worksheet it may be cause for denial, reduction, withdrawal, and/or repayment of financial aid, and I may be subject to a fine, imprisonment or both, under provisions of the United States Criminal Code.*

\_\_\_\_\_  
**Student Signature (Required)**

\_\_\_\_\_  
**Spouse Signature (If married, spouse signature is optional.)**

*Submit this worksheet to Lourdes Financial Aid Office (FAO)  
6832 Convent Blvd. Sylvania, Ohio 43560  
Phone: 419-824-3732 Fax: 419-517-8921  
Email: [financialservices@lourdes.edu](mailto:financialservices@lourdes.edu)*