

**Undergraduate Student Application for Graduation**  
Office of the Registrar



**Student Section**

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Please print your name exactly as you wish it to appear on your diploma:

\_\_\_\_\_  
(First) (Middle) (Last)

Student ID Number \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Degree  AA  BA  BS  BSN Major \_\_\_\_\_

Minor \_\_\_\_\_ Concentration \_\_\_\_\_

I am applying to graduate for the following semester:  Summer 20\_\_\_\_  Fall 20\_\_\_\_  Spring 20\_\_\_\_

Participation:  I plan to participate in the December 14, 2019 ceremony.

I plan to participate in the May 9, 2020 ceremony.

I am unable to participate.

I understand that I must meet all degree requirements to graduate & participate in commencement events.

I understand that my diploma and transcript will not be released until I meet all financial obligations.

\_\_\_\_\_  
Student's Signature Date

**Payment Section**

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Students receiving degrees are invited and expected to participate in the commencement exercises. A fee (\$120 for undergraduate students) is required for expenses regardless of participation.

I verify that the student has paid the graduation fee. \_\_\_\_\_

Cashier's Office Representative's Signature Date

**Advisor Section**

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List all in-progress courses, any outstanding service learning hours, and other pending requirements:

_____	_____
_____	_____
_____	_____
_____	_____

I verify that I have attached the student's degree audit worksheet

I verify that any substitution and/or waiver forms are on file in the Registrar's Office or are attached here.

I verify that the student meets all conditions for graduation, pending completion of above requirements.

\_\_\_\_\_  
Advisor's Signature Date