

Business Office Professional, A.A.B. to Integrated Business

Apply your first two years at Owens to your Bachelor's degree at Lourdes!



2 + 2 PATHWAY

OWENS – 1ST SEMESTER	
Course	Description
BUS 102	College & Career Professional
HIT 125	Language of Medicine
IST 131	Computer Concepts and Apps
OAD 100	Beginning Keyboarding
OAD 135	Intro to Office Administration

OWENS – 2ND SEMESTER	
Course	Description
ENG 111/111P	Composition I
IST 132	Data Management Using Excel and Access
MTH 133	Quantitative Reasoning
OAD 102	Word Processing Apps
OAD 150	Medical Scribe Introduction
OAD 264	Medical Office Procedures

OWENS – 3RD SEMESTER	
Course	Description
ACC 100	Accounting for Small Business
BUS 101	Contemporary Business
OAD 110	Business & Professional Communication
OAD 140	Office Procedures
OAD 270	Presentation Management – PowerPoint

OWENS – 4TH SEMESTER	
Course	Description
BUS 105	Effective Human Relations
ECO 201	Microeconomics
OAD 293	Office Admin Internship Work Experience
PHL 102	Principles of Ethics
	Social & Behavioral Science Elective

LOURDES – 5TH SEMESTER	
Course	Description
ACC 201	Accounting I
BUS 204	Marketing Concepts
BUS 235	Business Communications Literature
BUS 254	Macroeconomics

LOURDES – 6TH SEMESTER	
Course	Description
BUS 202	Accounting II
BUS 203	Management Concepts
MTH 212	Statistics
	History
	Theology (THS 125, 218, 220, 221, 235, 265, 312, or 316)
	Natural Science

LOURDES – 7TH SEMESTER	
Course	Description
BUS 320	International Business
BUS 330	Legal Environment of Business
ENG 352	Professional Writing
	Business Administration Elective
	Theology 200 or higher

LOURDES – 8TH SEMESTER	
Course	Description
BUS 304	Corporate Finance
BUS 430	Business Ethics
BUS 490	Business Policy
	Art or Music
	Enduring Question

This 2 + 2 Pathway is based on the 2022-2023 Lourdes University Catalog. Students entering Lourdes University under a different catalog may be subject to changes in program requirements.

**For more information please contact
Admissions at 419-885-5291 or luadmits@lourdes.edu**